



116 North Main Street
Farmville, Virginia 23901
434-392-8465
www.farmvilleva.com

Department of Community Development **Business Zoning Form**

Zoning approval is required before a Town of Farmville Business License will be issued. This review ensures the proposed use is allowed by the Zoning Ordinance. Certain businesses are subject to additional regulation by Farmville Town Code [Section 29-35.d](#). **There is no fee for this form.** Please complete all fields. Indicate N/A if not applicable. **Incomplete, illegible, and/or unsigned forms** will not be processed. **Signage requires separate permits.**

Applicant Contact Information

Name of Applicant

Applicant Phone Number

Address of Applicant

Applicant Email

Business Owner and Emergency Contact Information

Name of Business Owner

Business Owner/ Emergency Contact Phone Number

Name of Business

Business Phone Number

Address of Business

Business Email

Description of Business

Description of Business: What services or goods you are offering; what a typical business day would be like; including what activities will happen at the site; any noise, light, traffic, dust, heat, odor, smoke and other effects are generated, etc.; and what items used for the business will be stored on-site?

Complete the Applicant Acknowledgements and Signature on Page 2.



Acknowledgements

Please check one: Do you <input type="checkbox"/> own or <input type="checkbox"/> rent the site?	If you rent, then by signing this form, you attest that you are authorized by the property owner to operate a business at this site.
Signage is not included with this permit/ form.	By signing this form, you acknowledge that separate sign and building permit applications must be completed and approved prior to any sign installations. Installations prior to approval may incur penalties, notices of violation, and/ or increased fees.
By signing this form, I understand the following: <ul style="list-style-type: none"> That any functions/ uses other than described on Page 1 require approval from the Zoning Administrator That per Section 29-13.b.3.a.1, the Zoning Administrator may require additional information. That there may be other requirements per Section 29-35.d of the Town Code. That a zoning authorization does not authorize me to begin operating a business and that a business license is required. That a building inspection and/ or permit may be required for renovations, and I need to contact the Town of Farmville Building Official at 434-392-8465. 	

Applicant signature

Date

Department Use Only

Action	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Zoning District/ Overlays			Signed
Tax Map Parcel #			Date of Action
Meets Parking?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Section 29-33
Meets Other Standards?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Section 29-35.d
Non-conforming?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Notes and Conditions of Approval: